

2023-11-17

Nominations for AILA Executive Board Elections

Dear AILA Affiliate,

On behalf of the AILA Nominating Committee, I am writing to apprise you of the forthcoming AILA Executive Board (EB) elections. If you wish your affiliate to be represented on the Executive Board from 2024 to 2027, this is your chance to suggest potential candidates.

In line with our constitution and bylaws, the Nominating Committee is chaired by the Past President with the assistance of two additional members: one EB member and one member of the International Committee (IC). This year, the members are: Daniel Perrin from Zurich University of Applied Sciences (Chair; Switzerland), Markus Bieswanger from the University of Bayreuth (Germany), and Masaki Oda from Tamagawa University in Tokyo (Japan).

Our committee is charged with putting up for election a viable group of candidates for each of the Executive Board positions as follows. National affiliates are entitled to nominate one or more candidates for election to this Executive Board. The elections will be held at the next AILA World Congress in Kuala Lumpur, Malaysia, on 2024-08-11 during the EBIC meeting immediately before the Congress. Elections are for three years and are held every three years at the AILA World Congress. Elections will be held for the following posts on the AILA Executive Board:

- Vice-President
- Secretary General
- Treasurer
- two Publications Coordinators
- up to three Members-at-Large

According to the procedures for election, all AILA Affiliates can nominate candidates for these positions. Nominations should be sent no later than two months before the date of the election, that is, **2024-06-11**, to the chair of the Nominating Committee (past_president@aila.info) with a copy to the President (president@aila.info).

Each nomination must be made explicitly for a specific office. It should be accompanied by three documents:

- a 2-page CV of the nominee,
- a statement of acceptance of the nomination by the nominee,
- and a statement of approval by the affiliate association of the nominee.

Please note: in order to ensure that any further communication on this reaches your affiliate, please acknowledge receipt of this information by a quick reply to past_president@aila.info and president@aila.info

For additional information or further questions please do not hesitate to contact me. I look forward to receiving your nominations for any of the above positions, with my best wishes,



Prof. Dr. Daniel Perrin

Past President of AILA
Chair of Nominating Committee AILA EB

Requirments for the AILA posts:

All EB members need to attend all annual meetings of the AILA Executive Board and the International Committee. Since these meetings are related to AILA World Congresses and AILA regionalization projects, they take place in any part of the world. EB members need to cover their travel expenses over their own networks. AILA cannot cover these costs.

The **Vice-President** becomes President after the 3-year term, so the election for Vice-President 2024–2027 is also an election for the future President of AILA 2027–2030 and the Past President 2030–2033. This means a nine years' commitment to AILA. Presidents are ambassadors of AILA's values and AILA's goal to help solve globally salient problems in which language plays a key role. A distinguished position in the field of Applied Linguistics, a global network as a researcher, a convincing personality, and a good sense for diplomacy are indispensable for the position.

The **Secretary General** manages the Association and its internal and external communication. The Secretary General prepares and organizes the annual meetings of the AILA Executive Board and the AILA International Committee. Among other duties, the Secretary General collaborates with the local AILA congress committee in the organization of the triennial AILA World Congresses such as 2024 in Kuala Lumpur. This requires presence on site, organizational competence, as well as skills of professional and intercultural communication.

The **Treasurer** ensures that the AILA Affiliates pay their membership fees in due time and keeps track of all AILA incomes and expenses, for example in the context of AILA World Congresses, regionalization projects, and solidarity fundings. The Treasurer collaborates with the account-holding bank, manages currency exchange issues, and ensures that AILA's funds are allocated to match AILA's payment maturity requirements. Moreover, the Treasurer tracks the developments of the invested funds and optimizes the distribution of financial means between the current account and the portfolio. Experience in finance is highly recommended.

The **Publications Coordinators** are responsible for the AILA Review and the AILA Applied Linguistics book series. They manage the editorial board of these publications, liaise with authors and publishers, and develop the publications in an increasingly competitive market.

<https://benjamins.com/#catalog/books/aals/volumes>

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All **Members-at-Large** assist the President with various tasks, as deemed necessary and appropriate. In addition, each member-at-large assumes responsibilities such as overseeing the news section on website or serving as member of an Editorial Board.

On average, the President and the Secretary General spend about a day per week on AILA matters; the Treasurer a half a day; the Publication Coordinators two hours; Members-at-Large up to one hour.

For more a detailed description of all the AILA Board positions, please see the AILA bylaws, § 1, Duties of the Executive Board Officers:

https://aila.info/about/statutes_and_bylaws/bylaws/

Please be aware that no officer can hold AILA postions for more than 3 terms. Current membership of the Board can be found at

https://aila.info/about/organization/executive_board/